

Pronto-Xi Accounts Receivable Set Up

IN BRIEF

Delivery: Instructor Led

Duration: ½ day

Class size: 10 Students Max.

Cost: \$350.00 per person + GST

Inclusions: Certified instructor, comprehensive course manual, individual computer access and refreshments.

Prerequisites: Attendees must have been working with Pronto-Xi for at least three months, or alternatively have completed a Pronto introductory session. They must also be familiar with normal business functions associated with accounts receivable.

Products Covered:
Pronto-Xi

Course Description

This course is the first of two workshops covering the Accounts Receivable business function. Included in the course are all the procedures necessary to create Accounts Receivable and associated data ready for the processing of transactions.

This course contains a combination of demonstrations and hands-on exercises designed to help users achieve competency in the Accounts Receivable business function.

Audience

This course will benefit those responsible for the set up and maintenance of accounts receivable account codes in Pronto.

Objectives

On completion of this course, attendees should understand how to set up the various tables and flags associated with the Accounts Receivable module, be able to create, maintain and enquire on customers, and be able to use the credit control functions.

Topics Covered

- Setting up important tables
- Other tables
- Major function flags which affect Accounts Receivable
- Creating new customers
- Maintenance and enquiries
- Credit control
- Other functions

Other Workshops Available:

- Accounts Payable
- Accounts Receivable
- Customised Pricing
- End of Year
- Fixed Assets
- General Ledger
- Inventory
- Local Purchasing
- ODBC
- Payroll
- Roles & Securities
- Sales Order Processing
- Spreadsheet Financial Reporting
- SQL
- Warehouse

